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#### **AGENDA**

City of Milton
Parks & Recreation Commission
Monday, May 16, 2016
6:00 p.m.
MILTON CITY HALL
City Hall Conference Room
710 S. Janesville Street

- 1. Call to order
- 2. Approve Agenda
- 3. Approve Minutes April 18, 2016
- 4. Discussion and possible action on the proposed French Club Peace Garden
- 5. Discussion and possible action on the establishment of a 1 acre prairie in the City of Milton
- 6. Discussion and possible action on the Milton Area Veterans Memorial
  - a. Vandalism and possible security system
  - b. Memorial Day event unveiling of POW/MIA Monument
- 7. Discussion and possible action on Tails 'n Trails Dog Park Clean Up Day
- 8. Discussion and possible action on a user agreement for private clubs to use the baseball and softball fields
- 9. Discussion and possible action on Tower Hill Park improvements
- 10. Discussion and possible action on the Crossridge Park Annual Prairie Seed Collection
- 11. General Items
- 12. Next Meeting Date June 20, 2016
- 13. Motion to Adjourn

<sup>\*\*</sup>Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Elena Hilby 05/13/16

# City of Milton Parks & Recreation Commission April 18, 2016

#### Call to order

Chairperson Ryan Peterson called the April 18, 2016 meeting of the Parks & Recreation Commission to order at 6:00 p.m.

Present: Chairperson Ryan Peterson, Ald. Lynda Clark, Andrea Christianson, and James Bostwick. Karen Reed arrived at 6:30 p.m.

Also Present: Mayor Anissa Welch, Dick Fry, Jarrett Goodman, Director of Public Works Howard Robinson, and Assistant to the City Administrator Inga Cushman.

#### **Approve Agenda**

Comm. Bostwick motioned to approve the agenda. Comm. Christianson seconded, and the motion carried.

#### Approve Minutes – March 21, 2016

Comm. Bostwick motioned to approve the minutes. Comm. Ald. Clark seconded, and the motion carried.

#### Discussion and possible action on the proposed French Club Peace Garden

DPW Robinson stated he has not received a site plan from the French Club for the Peace Garden. Comm. Bostwick motioned to table this item until the next meeting. Comm. Ald. Clark seconded, and the motion carried.

#### General Items

Cory Bloomer, 111 E. High Street, stated he would like to work with the Parks & Recreation Commission on planting approximately 1 acre of native prairie seed. DPW Robinson suggested a section of Crossridge Park. This item will be on the next agenda.

Comm. Ald. Clark discussed the Policy Ad Hoc Committee that is in the process of reviewing the current commission/committee structure for the City of Milton. She requested the commissioners contact her with what they believe are the core areas are for the Parks & Recreation Commission.

Comm. Ald. Clark said the Ice Age Trail Alliance moved their kiosk in Goodrich Square.

#### Discussion and possible action on the Milton Area Veterans Memorial

#### a. Memorial Day event – unveiling of POW/MIA Monument

D. Fry provided an update to the commission on the Memorial Day event at the Milton Area Veterans Memorial. The event will start at 8:30 a.m. and the Silent March will start at about 8:50 a.m.

#### b. Vandalism and possible security system

D. Fry and J. Goodman provided an update on research of security systems, and stated more information needed to be gathered. There was a consensus from the commission not to pursue an internet connection for the security system due to the cost.

Comm. Ald. Clark motioned to table this item until the next meeting. Comm. Bostwick seconded, and the motion carried.

#### c. Final review of the "Cost of Freedom" Tablet 1

Comm. Ald. Clark motioned to bring back the "Cost of Freedom" Tablet 1 for discussion and possible action. Comm. Reed seconded, and the motion carried with Comm. Bostwick opposed.

Discussion followed on including the Indian Wars on the "Cost of Freedom" Tablet 1.

Comm. Reed motioned to approve the "Cost of Freedom" Tablet 1 with the removal of Indian Wars. Comm. Ald. Clark seconded, and the motion carried.

#### Discussion and possible action on Goodrich Square Splash Pad Concession Stand

DPW Robinson stated that the Parks & Recreation Commission approved the concession stand drawing last year. The City is in the process of replacing the well house by the splash pad, and the plan is to utilize the roof from the existing well house for the concession stand. New walls will then be built and a concrete slab was also poured for the concession stand. This will create a 12x12 area, which is sufficient for a concession stand. The splash pad sign will also be placed on the side of the building.

Comm. Christianson motioned to approve the use of the well house for the concession stand. Comm. Reed seconded, and the motion carried.

#### Discussion and possible action on Tails n Trails Dog Park Clean Up Day

Assistant Cushman stated that the Tails n Trails Dog Park Clean Up is scheduled for Saturday, April 23, 2016 at 10:30 a.m. The commission stated the Boy Scouts indicated an interest in planting a tree at the dog park. The Department of Public Works will plan for the planting of five trees.

# <u>Discussion and possible action on a user agreement for private clubs to use the baseball and softball fields</u>

Assistant Cushman stated she is working on this project and is waiting to receive some samples from other organizations.

#### Discussion and possible action on Tower Hill Park improvements

Assistant Cushman presented a sample playground layout that included swings and a playground structure similar to Veterans Park.

Comm. Reed motioned to obtain quotes at a cost not to exceed \$10,000 to include swings, a slide structure, and wood chips. Comm. Bostwick seconded, and the motion carried.

#### Discussion and possible action on the Crossridge Park Annual Prairie Seed Collection

The commission discussed ways to attract more people to participate. The date is set for October 15<sup>th</sup> from 10 a.m. to Noon.

The commission requested an aerial map of the prairie at Crossridge Park showing what has been planted and what is planned for expansion of the prairie. They also want to see a map that shows options for prairie expansion into other areas of the City and where other prairies are currently located that were planted by the City.

#### Discussion and possible action on bike trails and bike lanes in the City of Milton

Chairperson Peterson provided an update on a group that is working on promoting biking and the bike trails in Milton.

#### Discussion and possible action on Tree Assessment Policy

The commission discussed the current policy and the responsibility of the property owner in relation to trees in the right of way. The commission suggested including this information with the water bills.

#### Next Meeting Date – May 16, 2016

The next meeting of the Parks & Recreation Commission will take place on May 16, 2016 at 6:00 p.m.

#### Motion to Adjourn

Comm. Bostwick motioned to adjourn the April 18, 2016 meeting of the Parks & Recreation Commission at approximately 8:06 p.m. Comm. Christianson seconded, and the motion carried.

Respectfully Submitted,

Inga Cushman

Assistant to the City Administrator

# 2016 Cory Bloomer Seed Donation(1)

Latin Name	Common Name	Грs	Oz	Purity	Cost/Oz	Value
Anemone canadensis	Canada Anemone	0	0.2	100%	\$40.00	\$8.00
Asclepias incarnata	Rose (swamp) Milkweed	0	0.5	%08	\$12.00	\$4.80
Aster novae-angliae	New England Aster	0	13	40%	\$40.00	\$208.00
Baptisia alba	White Wild Indigo	0	6	100%	\$10.00	\$90.00
Cacalia atriplicifolia	Pale Indian Plantain	0	4	%08	\$10.00	\$32.00
Coreopsis tripteris	Tall coreopsis	0	2.5	75%	\$20.00	\$37.50
Cuscuta pentagona	Prairie Dodder	0	3	75%	\$10.00	\$22.50
Echinacea pallida	Pale Purple Coneflower	0	2	80%	\$10.00	\$16.00
Epilobium coloratum	Willow herb	0	7	20%	\$40.00	\$40.00
Eryngium yuccifolium	Rattlesnake Master	0	∞	20%	\$6.00	\$24.00
Eupatorium altissimum	Tall Boneset	0	3	25%	\$10.00	\$7.50
Gaura biennis	Gaura	0	0.7	100%	\$6.00	\$4.20
Gentiana andrewsii	Bottle Gentian	0	2.2	100%	\$80.00	\$176.00
Gentiana flavida	Cream Gentian	0	3	100%	\$20.00	\$60.00
Helenium autumnale	Sneezeweed	0	2.5	75%	\$10.00	\$18.75
Hypericum pyramidatum	Great St. John's Wort	0	2.5	100%	\$10.00	\$25.00
Liatris pycnostachya	Prairie Blazing Star	0	9	20%	\$15.00	\$45.00
Lycopus americanus	Water Horehound	0	0.5	100%	\$15.00	\$7.50
Napaea dioica	Glade Mallow	0	5.1	%08	\$5.00	\$20.40
Oenothera biennis	Evening primrose	0	8.0	100%	\$6.00	\$4.80
Parthenium integrifolium	Wild Quinine	0	13.5	20%	\$10.00	\$67.50
Pedicularis lanceolata	Marsh Betony	0	0.3	100%	\$8.00	\$2.40
Physostegia virginiana	Obedient Plant	0	0.3	100%	\$40.00	\$12.00
Pycnanthemum virginianum	Mountain Mint	0	Н	100%	\$40.00	\$40.00
Rudbeckia laciniata	Wild Golden Glow	0	3	100%	\$15.00	\$45.00
Rudbeckia subtomentosa	Sweet Black-eyed Susan	0	3.5	75%	\$6.00	\$15.75
Senna hebecarpa	Wild Senna	0	2	100%	\$8.00	\$16.00
Silphium integrifolium	Rosin Weed	0	2	75%	\$8.00	\$30.00
Silphium lacinatum	Compass plant	0	9	75%	\$10.00	\$45.00
Silphium perfoliatum	Cup Plant	⊣	∞	75%	\$8.00	\$144.00
Silphium terebinthinaceum	Prairie Dock	0	4.5	75%	\$15.00	\$50.63
Solidago graminifolia	Grass-leaved Goldenrod	0	5.5	20%	\$30.00	\$82.50

Latin Name	Common Name	rps	Oz	Purity	Cost/Oz	Value
Solidago giganta	Giant Goldenrod	0	15	20%	\$20.00	\$150.00
Solidago rigida	Rigid Goldenrod	0	6	30%	\$8.00	\$21.60
Solidago speciosa	Showy Goldenrod	0	9.5	20%	\$15.00	\$71.25
Teucrium canadense	Germander	0	0.5	100%	\$15.00	\$7.50
Thalictrum dioicum	Early Meadow Rue	0	0.3	100%	\$40.00	\$12.00
Verbena hastata	Blue Vervain	0	12	100%	\$6.00	\$72.00
Vernonia fasciculata	Common Ironweed	0	6.5	75%	\$10.00	\$48.75
Veronicastrum virginicum	Culver's Root	0	7	%02	\$50.00	\$70.00
	Cordgrass	0	2.5	100%	\$8.00	\$20.00

\$1,855.83

Value of seed

12

Total pounds of seed

# **Crossridge Park Natural Area Management Plan**

#### **Fall 2016**

- Perform a complete herbicide (glyphosate @3%) covering early October
- Spot spray any remaining cool season grass early November
- Seed the natural area with the attached seed mix middle of November

# **Spring 2017**

• Seed 40# of common oats for a cover crop

#### **Summer and Fall 2017**

- Mow area to a height of 8" four times throughout the growing season (June-September)
- Hand pull, target spray and brush cut invasive/exotic species during six half day stewardships

## **Growing Season 2018-2019**

 Hand pull, target spray and brush cut invasive species during six half day stewardships

# Spring 2020

Perform Rx burn

# **Growing Season 2020**

- Stewardship visits as needed
- Seed collection for future park projects

# Materials and Equipment List for Crossridge Park Natural Area

#### Fall 2016

- One gallon of Glyphosate herbicide concentrate.
- Flags to restrict public access for 24 hours after herbicide use
- Use of a backpack sprayer
- One pound each of Little Bluestem and Side Oats Grama (Combined, \$60 Agricol)
  - o My seed mix is a heavy forbs mix, you need grasses to perform a successful Rx burn

# **Spring 2017**

50# bag of common oats as cover crop

#### **Summer and Fall 2017**

- Use of a medium duty mower one time per month June September (I feel a John Deere with batwing attachment may be too aggressive if the ground is soft)
- Use of a brush cutter with a tri-blade attachment for stewardship visits
- Use of backpack sprayers for different herbicides
- Broadleaf and grass specific herbicides for stewardship visits
  - o I use Milestone, Element 4, Element 3A, Escort XP and Intensity for a range of targets, but we can work with products the Parks Department already uses
- Flags to restrict public access for 24 hours after herbicide use

### **Growing Season 2018-2019**

- Use of a brush cutter with a tri-blade attachment
- Use of backpack sprayers for different herbicides
- Broadleaf and grass specific herbicides
- Flags to restrict public access for 24 hours after herbicide use

# Spring 2020

- Volunteers to help Rx burn
- Two gallons fuel mix (2/3 diesel 1/3 gasoline)
- Rx fire drip torch

# **Growing Season 2020**

- Use of a brush cutter with a tri-blade attachment
- Use of backpack sprayers for different herbicides
- Broadleaf and grass specific herbicides
- Flags to restrict public access for 24 hours after herbicide use
- Volunteers to collect seeds for future natural area projects